

**THE ARCHIE FOUNDATION**  
(Charity Number: SC039521)  
(Company Number: SC340297)

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
*(a company limited by guarantee and not having share capital)*

**31 DECEMBER 2023**

**The Archie  
Foundation**

**We're here for you**



**THE ARCHIE FOUNDATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

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**THE ARCHIE FOUNDATION**  
LEGAL AND ADMINISTRATIVE INFORMATION

**TRUSTEES**

Carol Munro, Chairperson  
Anne Bone MBE  
Irene Bruce  
Caron Cruickshank  
Derek King  
Holly Milne (appointed 16 February 2023)  
Paul Monaghan (appointed 11 May 2023)  
Mary Nimmo  
Michael Reidy  
David Strachan  
Hazel Whyte  
Fiona Willox (resigned 29 March 2024)

**COMPANY SECRETARY**

Mackinnons Solicitors LLP

**ORGANISATION**

The day to day management of the charity is delegated to Paula Cormack, Chief Executive

**REGISTERED OFFICE**

Royal Aberdeen Children's Hospital  
Westburn Road  
ABERDEEN  
AB25 2ZG

**AUDITORS**

Anderson Anderson & Brown Audit LLP  
Kingshill View  
Prime Four Business Park  
Kingswells  
ABERDEEN  
AB15 8PU

**BANKERS**

Bank of Scotland EDINBURGH EH2 2YR	Royal Bank of Scotland FRASERBURGH AB43 9AS	Virgin Money ABERDEEN AB15 4XU
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**SOLICITORS**

Mackinnons  
14 Carden Place  
ABERDEEN  
AB10 1UR

## **THE ARCHIE FOUNDATION TRUSTEES' ANNUAL REPORT**

The Trustees present their report and accounts for the year ended 31 December 2023.

Legal and administrative information set out on the previous page forms part of this report. The financial statements comply with current statutory requirements; the Articles of Association; Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS 102) (second edition – October 2019) and the Companies Act 2006.

### **OBJECTIVE AND ACTIVITIES – THE ROLE OF THE ARCHIE FOUNDATION**

The Archie Foundation operates on a non-profit basis. Our mission is to transform experiences and outcomes in healthcare and bereavement for local babies, children and their families. We do this by working in partnership with the NHS in Grampian, Highlands, Orkney, Shetland and Tayside and with other child development and childcare professionals including, but not limited to, those working in the education and social work sector.

Our charitable purpose is to relieve suffering and distress and to aid the furtherance of health for local babies and children. We do this by: supporting paediatric healthcare practitioners; supporting, equipping, enhancing and maintaining neonatal and paediatric health services; providing specialist training for health professionals working in neonatal and/or child healthcare; providing practical support and resources for children, young people and their families who use child health services; providing bereavement support for children and their families; training professionals working with children to equip them with the skills and knowledge to support a bereaved child or young person; any such other related charitable objects as the Company in its sole discretion may determine.

Whether in one of the major hospitals or one of the many rural community hospitals across the regions we support, The Archie Foundation provides the extras, over and above core, state-funded health provision, that make hospital experiences for children less daunting, less stressful, more enjoyable, often shorter and nearly always more positive. In whichever of the myriad ways we make the difference, our work positively influences and sometimes saves the lives of children.

We are a charity with babies, children, families and local people at our very core and our relationship with the NHS, education and childcare sectors is fundamental to our current and future success. Equally important are the generous donors who, by supporting The Archie Foundation, make all of this possible. We are extremely proud of the impact we make and enormously grateful to everyone involved in making it happen.

### **ACHIEVEMENTS & PERFORMANCE**

The socio-economic environment in the UK and Europe was extremely challenging throughout 2023 as the cost-of-living crisis continued to impact at all levels across the regions and communities the charity supports. The NHS continues to face stiff challenges, with all areas experiencing severe budgetary pressure and the impact of this becoming increasingly acute and apparent. Investment in NHS staff, including their training and development, has suffered and staff recruitment and retention continue to be a significant issue for the NHS. The hospitals, wards and departments that Archie supports, and the patients they care for, all faced significant pressure through the course of the year.

These challenges are not limited to the NHS, with the public sector overall feeling the squeeze. This is reflected in growing demand from education and social work departments for assistance in staff training from Archie's Child Bereavement Service and increasing referrals for direct support for bereaved children in their school communities / caseloads.

The multi-faceted challenges we faced as a society in 2023 were a key factor in the continued increase in the need for Archie's support. Despite hardships faced by so many within our communities, support for The Archie Foundation also continued to grow, reflecting the widespread appreciation of a much-loved and vital charity that makes the difference for thousands of local children and families in their time of need.

**THE ARCHIE FOUNDATION  
TRUSTEES' ANNUAL REPORT**

**ACHIEVEMENTS & PERFORMANCE (continued)**

The Archie Foundation is entirely funded by voluntary local contributions, and we are incredibly grateful to each and every one of our donors, volunteers, trustees and dedicated staff members across Grampian, Highland, Tayside and further afield. Everything we do and achieve is thanks to their tireless support and it really does mean so much to so very many people.

Our strategy to focus on a reduced number of flagship Archie-led fundraising events, increasing our applications to Trusts and Foundations and encouraging supporter-led fundraising continues to reap dividends in terms of efficiency and prudent use of funds. Our cost of raising funds remains at a sector-leading low of 15% versus a much higher sector average (according to UK Civil Society Almanac this is c. 25% however anecdotal feedback from peers within the sector suggests the percentage could in fact be as high as 30-40%).

Our flagship fundraising events were well supported in 2023, with each recording year on year growth. These included community events, e.g. Marathon March and Battle of the Badges; corporate events, such as the Archie Golf Day and Archie's 80s Disco Ball; and campaign events including Archie's Advent Calendar which invited donors to sponsor gifts and activities to bring joy to patients and NHS staff.

Supporting The Archie Foundation draws people together from all walks of life. Some join our fundraising events and activities alone, making new friends and acquaintances in the process. Others undertake their own activities, either individually or with colleagues, friends or family. Throughout 2023 Archie supporters used their existing skills and took the opportunity to learn or fine tune their talents. Fundraising activities ranged from the sedentary and cerebral, e.g. penning stories and books in aid of the charity and teaching others to read and write in lieu of donations to Archie, through to the intrepid and in some cases downright daredevil. Most of our supporters had fun (often lots of fun) along the way while others were more self-sacrificing in their approach, e.g. a number of young and some young-at-heart supporters choosing to forego gifts for birthdays and other milestone events.

Many of our supporters used their fundraising as a catalyst for social gatherings organising teas, dinners, balls, ceilidhs, golf days and go-karting tournaments to name but a few. Some used the opportunity to overcome their fears, with 100 supporters collectively raising £40,000 by abseiling down Aberdeen Radio Tower and some daredevils even sky diving to raise funds for Archie in 2023.

We are grateful to every single one of our supporters who fundraise for Archie. This year there were many who really went the extra mile, including two inspirational fundraisers who merit special mention for pushing themselves to the limit. 13-year old Filip Cegar raised £5,500 and priceless PR for Archie by climbing the Eiffel Tower just six months after a tragic sledging accident that left him literally broken in two and required him to learn to walk again. Filip raised the funds to purchase two specialist, fully-reclining chairs for RACH's High Dependency Unit in thanks to the incredible NHS team who cared for him. The UK media was alive with coverage of his challenge, with coverage clocking up over 1 billion opportunities to see. Davie Hill undertook an equally incredible climbing challenge, but of a very different kind, scaling four Himalayan peaks from Everest Base Camp, before ascending the 20,210-foot-high "Island Peak" glacier summit. Davie raised over £32,000 for Archie's Baird Appeal in thanks and recognition for the support given to his daughter, Georgia, by the exemplary NHS Grampian neonatal and paediatric team.

The charity also enjoyed strong support from a number of local companies. This came in the form of philanthropic / corporate social responsibility and employee-led fundraising. This included support from longstanding supporters of the charity, TEXO, who sponsored a number of our 2023 flagship fundraising events. TEXO also provided gift-in-kind support in the form of tickets to Aberdeen Football Club home games, for families supported by Archie and for NHS staff.

We also benefitted from significant levels of employee fundraising, which included an 18-strong team of cyclists who took part in the 200-mile BP Coast to Coast challenge from Gairloch to Aberdeen raising over £40,000 to support Archie's Baird Appeal.

**THE ARCHIE FOUNDATION  
TRUSTEES' ANNUAL REPORT**

**ACHIEVEMENTS & PERFORMANCE (continued)**

Trusts and Foundations also played a key role in our Baird Appeal, including local charity the JEllie Foundation's continued support in funding specialist equipment for RACH and Aberdeen Neonatal Unit (some of which is ultimately destined for the Baird).

The JEllie Foundation also funded the trial of a new role for Archie's Child Bereavement Service – the introduction of a Bereavement Support Worker dedicated to the Education Sector. This funding complemented the final year of BBC Children In Need's 3-year funding programme for ACBS, which funded the trial of on-site Bereavement Support Workers who provide immediate support for children when a loved one dies in any NHS hospital across the Grampian region. Both trials reached a very successful conclusion and these roles will be continued in 2024, supported through community fundraising.

Archie received further significant donations in 2023 from Trusts & Foundations including The Robertson Trust, St James' Place Charitable Foundation, Northwood Charitable Trust, the Trades Widows' Fund Charity, Seaforth Sanatorium Trust.

Collectively, over the course of 2023, Archie supporters generated a total income of £1,667,241 to support the charity's work. We are incredibly grateful to everyone who contributed, enabling us to make the difference directly for 2,907 babies and children and indirectly for c. 50,000 children who pass through the doors of the NHS facilities we support.

**THE IMPACT OF ARCHIE'S SUPPORT**

2023 was the second year of our three year business plan, which clearly set out a reprioritisation of our charitable activities. Of particular note in the reprioritisation is the heightened importance of Archie's emergency support for financially struggling families and the need for tailored bereavement support for children across north Scotland.

The matrix below indicates our key services, where they apply and the percentage split of our charitable expenditure by area in the period 2017 to 2021 alongside our target split by the end of 2024 and our current progress towards this.

<b>Core Pillars of Support (by region and % of charitable expenditure):</b>	<b>Grampian</b>	<b>Highlands</b>	<b>Tayside</b>	<b>2017-21 %</b>	<b>Target<sup>1</sup> %</b>	<b>2023%</b>
1. Providing emergency financial support for families	Yes	Yes	Yes	2%	12%	2%
2. Delivering professional support for bereaved children	Yes	Yes	Yes	3%	15%	10%
3. Supporting Neonatal services <sup>2</sup>	Yes	Review	Yes	9%	15%	46%
4. Supporting Play and AHP teams across partner NHS sites	Yes	Yes	Yes	15%	15%	15%
5. Funding specialist training and/or equipment for NHS staff and patients	Yes	Yes	Yes	11%	10%	20%
6. Ensuring provision of on-site family accommodation	Yes	Review	n/a	6%	8%	3%
7. Creating child friendly clinical environments	Yes	Yes	Yes	24%	20%	3%
Other <sup>3</sup>	n/a	Yes	Yes	30%	5%	1%

<sup>1</sup> target % split of charitable expenditure by end 2024

<sup>2</sup> includes Baird Appeal

<sup>3</sup> this included aspects of our charitable work that no longer form part of our business plan, e.g. international

As evidenced above, we are making strong progress towards achieving our target split of charitable expenditure. Expenditure from Archie's £2m Appeal, which aims to deliver the difference at the new Baird Family Hospital, means significant over delivery in percentage terms for our 3rd pillar of support (neonatal services) and pulls down percentage splits against our other top three priorities. Progress across the board in 2023 was nevertheless extremely positive with strong growth recorded in real terms in regard to financial support for families with paediatric healthcare needs and in Archie's Child Bereavement Service. We improved year on year on each of our key measures.

## THE ARCHIE FOUNDATION TRUSTEES' ANNUAL REPORT

### THE IMPACT OF ARCHIE'S SUPPORT (continued)



Archie's Impact Report for 2022/23 provides a more in-depth review of these measures and includes stories and testimonials from some of the individuals who have benefitted from the charity's support. Copies of our Impact Report are available on request – please contact [hello@archie.org](mailto:hello@archie.org).

### STRUCTURE AND GOVERNANCE

The Archie Foundation was formed in September 2000 to support the creation of Royal Aberdeen Children's Hospital. After the hospital opened, the charity was subsumed into the NHS Grampian Endowment Fund between 2004 and 2008, later emerging as an independent charity in 2008.

The Trustees are responsible for the strategy and governance of the charity and monitoring performance in line with the strategic objectives. The Archie Foundation is a charity registered in Scotland number SC039521.

The Board of Trustees devolve day-to-day management of the charity to the Chief Executive, Paula Cormack.

The Board has six Committees reporting to it:

- The Grampian Clinical Advisory Committee
- The Tayside Clinical Advisory Committee
- The Highland Clinical Advisory Committee
- The Finance & Governance Committee
- The Archie Child Bereavement Service Committee
- The Archie Neonatal (Grampian) Committee

**THE ARCHIE FOUNDATION  
TRUSTEES' ANNUAL REPORT**

**STRUCTURE AND GOVERNANCE (continued)**

The Clinical Advisory Committees (CACs) are chaired by an Archie trustee and include NHS staff, parent representation and non-trustees as members. CACs review all charitable applications over £1,000 relating to neonatal and paediatric health within the Children's Hospital and Community Child Health environments. The CACs make recommendations on their suitability and appropriateness to the Board.

The Archie Neonatal (Grampian) Committee includes clinical staff and previous users of the service who together guide the charity's work in supporting Neonatal families and staff at the Unit.

Archie's Child Bereavement Service Committee is chaired by an Archie trustee and has non trustees and past service users serving on it who all work closely with the Bereavement Service Manager. The committee meets regularly and provides direction, support, and advice. In addition, committee members provide one to one support to children and families suffering bereavement and deliver activity days for children and families.

The Finance and Governance Committee is a sub-committee of the Archie Board of Trustees who review the financial performance and governance of the charity and subsidiary company and the financial implications of any funding applications being recommended for approval by the other Committees. The Finance and Governance Committee may then add further recommendations or comments for the Board relating to the financial or governance aspects of the grant being requested.

The Trustees consider the Chief Executive and the Director of Business Services (who together constitute the Senior Management Team) to comprise the key management personnel of the charity. Trustees are required to disclose all relevant interests and register them with the Director of Business Services at each meeting. Trustees will withdraw from decisions where a conflict of interest arises.

The Board of Trustees ultimately make decisions relating to the activity of the charity, taking into account the recommendations made to them by the Committees and Senior Management Team.

**TRUSTEES**

Trustees are appointed for three-year terms with an option to stand for re-election once before at least one year off the board is required. Trustees are generally invited to join the board following advertisement of the position and a subsequent interview.

Once appointed, Trustees receive an induction from the Chief Executive and senior staff members and are invited to sit on such committees as are appropriate. New Trustees are then required to enhance their knowledge through training, meetings with other members of the Board and tours of the charity's facilities, as appropriate. The Chief Executive and Senior Management Team will also spend time with the Trustees during their first year to ensure they are fully informed of the work of the charity and able to access all the information they require.

As of 31 December 2023, there were a mix of NHS and non-NHS Trustees on the Board with a majority being non-NHS members. During 2023, the following served as Trustees of the charity and as directors of the company.



**THE ARCHIE FOUNDATION  
TRUSTEES' ANNUAL REPORT**

**TRUSTEES (continued)**

The Committees they served on are also shown in the table below:

Trustee	Board	Board Attendance	Finance & Governance	Clinical Advisory (Grampian)	Clinical Advisory (Tayside)	ACBS	Aberdeen Neonatal
Carol Munro	C	4/6	C				
Derek King	V	5/6	X	C	C		
Anne Bone	X	5/6				C	
Irene Bruce	X	5/6	X				X
Caron Cruickshank	X	5/6					
Holly Milne	X	5/6					
Paul Monaghan	X	2/5			X		
Mary Nimmo	X	0/6					
Mike Reidy	X	4/6					
David Strachan	X	5/6	X				
Hazel Whyte	X	2/6		X			
Fiona Willox	X	3/6					X

C – Chair

V - Vice-Chair

X – Trustee/Committee Member

In 2023, there were 6 board meetings with the Trustees attending the number of meetings noted above (attended/eligible to attend). Dates of appointment and resignation as Trustee are noted on page 1.

**GRANT MAKING POLICY**

The Archie Foundation has a comprehensive funding programme providing grants for families, children and projects including those:

- for individual children currently in the care of the NHS.
- to support families during extended and/or unexpected hospital admissions.
- to support NHS child health staff to undertake advanced training courses.
- to fund specialist equipment.
- to fund specialist staff posts.

We fund the non-core "extras" that are above and beyond that which is considered "core" to the NHS. What is considered as core NHS funding is increasingly open to debate. Our funding is provided to make the difference for any child, or group of children, accessing care in NHS Grampian, NHS Highland, NHS Shetland, NHS Orkney and NHS Tayside.

We also provide long-term project support such as The Archie Family Centre, which includes 19 bedrooms for parents of patients in Royal Aberdeen Children's Hospital, our Archie Play Leader, Archie Counsellor at Aberdeen Neonatal Unit and major refurbishment or development projects within the NHS across our area of activity.

The charity makes a number of grants to individuals and groups. The Board's grant-making policy differentiates between different financial requests and requests for varying purposes depending on funds available.

## **THE ARCHIE FOUNDATION TRUSTEES' ANNUAL REPORT**

### **GRANT MAKING POLICY (continued)**

Applications for support, to any part of the charity, of up to £1,000 are assessed for support by the Chief Executive or Director of Business Services. These are assessed against the charity's purposes, any current guidance from the Board and/or any existing restricted donations. Applicants are typically advised of an outcome within three working days.

Applications for support above £1,000 are assessed for approval by the appropriate expert Committee who will then make recommendations to the Board. The Board make the final decision, taking into account the recommendations - although they are not required to accept this advice.

### **REMUNERATION POLICY**

The charity's staff remuneration is normally reviewed annually by the Chief Executive and Senior Management Team, who makes recommendations to the Finance and Governance Committee which then reports to the Board for approval. While recognising the challenges of recruitment in the North East of Scotland, the salary levels of staff are benchmarked against similar organisations within the UK to ensure that the remuneration set is fair and not significantly out of line with that generally paid for similar roles and levels of responsibility.

### **VOLUNTEERS**

The charity enjoys the support of many highly valued volunteers who make an important and significant contribution to our work. In recent years our volunteering opportunities had been limited to supporting our fundraising activities and/or office-based administration but in 2023, in partnership with NHS Grampian, we introduced "meet and greet" volunteers to RACH. Archie volunteers extend a friendly welcome to patients and families and help them find their way around the hospital and to appointments. We will also soon be piloting ward volunteer support in RACH and Aberdeen Neonatal Unit.

### **2023 FINANCIAL PERFORMANCE**

The budget for 2023 was set in September of 2022. It was intentionally conservative, recognising the challenging economic backdrop at the time, and at the time it remained unclear what the full year financial performance for 2022 would be. The 2023 income target was, for these reasons, set at £1,199,930 (below the 2022 full year performance of £1.4m) but with a stretch target of £1,600,000. The stretch target was exceeded, with a final income figure for the year of £1,667,241, an increase of 11.5%, in normal operating activities from the previous year. Expenditure equalled £2,036,428 (2022 - £1,122,681), reflecting a continued focus on cost management and the result of our supporter-led strategy.

Total funds at 31 December 2023 totalled £1,528,325 (2022 - £1,897,511) of which £939,677 (2022 - £1,099,129) are restricted funds (funds received that are restricted by the donor for a specific purpose), and £588,648 (2022 - £798,382) that are unrestricted.

Of the many funds operated by the charity, shown in note 17, there was no fund showing any significant deficit. In addition, during 2023, there were no substantial events that had a significant financial effect on the charity.

## **THE ARCHIE FOUNDATION TRUSTEES' ANNUAL REPORT**

### **ARCHIE VENTURES LTD IN 2023**

ARCHIE Ventures Ltd was created in 2018 to incorporate the development of additional income streams for the charity, including the sale of merchandise through the Oor Wullie Big Bucket Trail in (a highly successful fundraising trail run in partnership with Edinburgh Children's Hospital Charity and Glasgow Children's Hospital Charity in 2019). ARCHIE Ventures Ltd is a wholly owned company of The ARCHIE Foundation.

There have been no ARCHIE Ventures trading projects in operation from 2020 to date and the company lies dormant while we assess future opportunities.

### **RESERVES POLICY**

The Trustees have reviewed the reserves required, taking into account the current and future liabilities. The Trustees have agreed a sum of £125,000 be retained as part of the charity's reserves as provision for four months operating costs.

The free reserves of the group, after allowing for funds tied up in tangible fixed assets and designated funds, is £390,094 (2022 - £274,973).

Further reserves relate to projects not yet ready for installation or not yet fully delivered and costs for restricted purpose. This includes funds related to our £2m fundraising appeal to support the new Baird Family Hospital in Aberdeen; monies raised to fund the refurbishment of the Birnie Centre at Raigmore; funds raised to support future works at Ninewells Hospital and funds donated to support the work of the RACH Neurology team.

Any other reserves are only retained for the day-to-day activities of the charity and to ensure the Trustees can respond to urgent or emergency requests for assistance.

### **RISK**

The Trustees apply a low risk strategy for the organisation in terms of financial investment and for project related expenditures. The Trustees review the Risk Register on a quarterly basis.

The Trustees maintain a position that funding should be fully available for any project before it is committed to. Where these projects span several years, reserves are created to allow subsequent years' funding to be available, this would include any capital projects not yet ready for installation or not yet fully delivered.

### **INVESTMENT POLICY**

The Trustees opt for a low-risk investment policy with funds not immediately due for use held in short-term notice accounts up to a maximum of 1 year. Investments are made to ensure sufficient funds are always available to the charity to deliver on commitments made. The Trustees have sought confirmation from the banking partner that these funds are not invested in activities contrary to the objects of the charity.

The investment performance of £90,289 was up on the previous year (£7,817). With the bank base interest rates remaining favourable, the Board is satisfied with this return, which was beyond expectations.

## **THE ARCHIE FOUNDATION TRUSTEES' ANNUAL REPORT**

### **PLANS FOR THE FUTURE**

Plans for the future are conservative and are made with the instability of the current economic climate very much in mind. It is clear that need within our local communities will continue and there is every likelihood that we will continue to see increased demand for our services. With budgetary pressure on the NHS such as it is, we expect our NHS colleagues will increasingly rely on The Archie Foundation for ongoing support, in particular in regard to funding specialist equipment and training.

The effects of the pandemic led to reorganisation and restructuring of the charity which significantly reduced our cost base. The Finance and Governance committee and the senior management team continue to meet on a regular basis to monitor income and cost and to ensure that priorities are assessed and addressed.

The charity is now entering year three of a three-year business plan approved in 2022. The plan was shared with key donors and supporters and can be requested by interested parties. The Board of Trustees will soon begin work to create a new business plan for the period beginning 2025.

### **CONNECTED BODIES**

ARCHIE Ventures Limited is a wholly owned subsidiary company which has a registered office address of 14 Carden Place, Aberdeen, AB10 1UR – that of our solicitors.

### **RELATIONSHIP BETWEEN THE CHARITY AND RELATED PARTIES**

ARCHIE Ventures Limited was set up as a subsidiary trading company of the charity and donates its profits to the charity. Two trustees, Carol Munro (Board Chair) and David Strachan are directors of ARCHIE Ventures Limited.

The following individuals who were trustees of The Archie Foundation for the period, or part of the period, are employees of NHS Grampian or NHS Tayside:

- Caron Cruickshank
- Paul Monaghan
- Michael Reidy
- Fiona Willox
- Hazel Whyte

### **GOING CONCERN**

The Trustees are satisfied that the accounts should be prepared on a going concern basis. They have reviewed the level of reserves, the budget for both income and expenditure for the next 12 months and also reviewed the risks to the charity and its ability to continue to raise funds in the future.

### **PROVISION OF INFORMATION TO AUDITORS**

Each of the persons who are trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that director is aware, there is no relevant audit information of which the company and the group's auditors are unaware, and
- that each director has taken all the steps that ought to have been taken as a director in order to be aware of any information needed by the company and the group's auditors in connection with preparing their report and to establish that the company and the group's auditors are aware of that information.


**THE ARCHIE FOUNDATION  
TRUSTEES' ANNUAL REPORT**

**AUDITORS**

Anderson, Anderson & Brown Audit LLP have expressed their willingness to continue in office and a resolution proposing their re-appointment will be submitted at the annual general meeting.

The report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The trustees' report was approved by the board of trustees and signed on its behalf.



.....  
**Carol Munro**  
Chairperson

Date: 05/07/2024

## **THE ARCHIE FOUNDATION TRUSTEES' RESPONSIBILITIES STATEMENT**

The Trustees (who are also directors of The ARCHIE Foundation for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the Group and of the incoming resources and application of resources, including the income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable Group will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company and the Group's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and the Group and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and the Group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **THE ARCHIE FOUNDATION**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF THE ARCHIE FOUNDATION**

#### **Opinion**

We have audited the financial statements of The Archie Foundation for the year ended 31 December 2023 which comprise the Charity Statements of Financial Activities, the Charity Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2023 and of the incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **THE ARCHIE FOUNDATION**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF THE ARCHIE FOUNDATION**

#### **Other information (continued)**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion based on the work undertaken in the course of our audit

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In light of the knowledge and understanding of the charitable company and their environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies exemption in preparing the trustees' report.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 12, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.



## THE ARCHIE FOUNDATION

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF THE ARCHIE FOUNDATION

#### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations - this responsibility lies with management with the oversight of the trustees.

Based on our understanding of the Charitable Company and industry, discussions with management and trustees we identified financial reporting standards and Companies Act 2006 as having a direct effect on the amounts and disclosures in the financial statements.

As part of the engagement team discussion about how and where the Charitable Company's financial statements may be materially misstated due to fraud, we did not identify any areas with an increased risk of fraud.

Our audit procedures included:

- completing a risk-assessment process during our planning for this audit that specifically considered the risk of fraud;
- enquiry of management about the Charitable Company's policies, procedures and related controls regarding compliance with laws and regulations and if there are any known instances of non-compliance;
- examining supporting documents for all material balances, transactions and disclosures;
- review, where applicable, of the Board of Trustees' minutes;
- enquiry of management, about litigations and claims and inspection of relevant correspondence;
- evaluation of the selection and application of accounting policies related to subjective measurements and complex transactions;
- analytical procedures to identify any unusual or unexpected relationships;
- specific audit testing on and review of areas that could be subject to management override of controls and potential bias, most notably around the key judgments and estimates, including the carrying value of accruals, recoverability of trade debtors and income recognition;
- considering management override of controls outside of the normal operating cycles including testing the appropriateness of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements including evaluating the business rationale of significant transactions, outside the normal course of business.

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements of the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

The potential effects of inherent limitations are particularly significant in the case of misstatement resulting from fraud because fraud may involve sophisticated and carefully organized schemes designed to conceal it, including deliberate failure to record transactions, collusion or intentional misrepresentations being made to us.

**THE ARCHIE FOUNDATION**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF THE ARCHIE FOUNDATION**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*Anderson Anderson & Brown Audit LLP*

.....  
Derek S Mair  
Senior Statutory Auditor

For and on behalf of  
**Anderson Anderson & Brown Audit LLP**

Statutory Auditor

Kingshill View  
Prime Four Business Park  
Kingswells  
Aberdeen  
AB15 8PU

Date: *5 July 2024*

**THE ARCHIE FOUNDATION**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	Note	Unrestricted funds £	Restricted funds £	2023 Total Funds £	2022 Total Funds £
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations and legacies	3	432,923	717,899	1,150,822	1,095,357
Other trading activities	4	290,236	135,894	426,130	392,330
Investments	5	90,289	-	90,289	7,817
<b>TOTAL INCOME</b>		<b>813,448</b>	<b>853,793</b>	<b>1,667,241</b>	<b>1,495,504</b>
<b>EXPENDITURE ON:</b>					
Raising funds	6	139,300	93,299	232,599	216,189
Charitable activities	7	555,698	1,248,130	1,803,828	906,492
		<b>694,998</b>	<b>1,341,429</b>	<b>2,036,427</b>	<b>1,122,681</b>
<b>NET INCOME / (EXPENDITURE)</b>		<b>118,450</b>	<b>(487,636)</b>	<b>(369,186)</b>	<b>372,823</b>
Transfer between funds		(328,184)	328,184	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(209,734)</b>	<b>(159,452)</b>	<b>(369,186)</b>	<b>372,823</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward	17	798,382	1,099,129	1,897,511	1,524,688
Total funds carried forward	17	<b>588,648</b>	<b>939,677</b>	<b>1,528,325</b>	<b>1,897,511</b>

The company has made no gains or losses other than as reported above.

The notes on pages 20 to 34 form part of these financial statements.

**THE ARCHIE FOUNDATION**  
**COMPANY NUMBER: SC340297**  
**BALANCE SHEET – 31 DECEMBER 2023**

	Note	2023 £	2022 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	12	4,504	993
Investments	13	2	2
		<u>4,506</u>	<u>995</u>
<b>CURRENT ASSETS</b>			
Debtors	14	37,459	69,714
Cash at bank and in hand		2,498,261	2,056,672
		<u>2,535,720</u>	<u>2,126,386</u>
<b>CREDITORS: amounts falling due within one year</b>	15	1,011,901	229,870
		<u>1,523,819</u>	<u>1,896,516</u>
<b>NET CURRENT ASSETS</b>		<u>1,523,819</u>	<u>1,896,516</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,528,325</u>	<u>1,897,511</u>
<b>NET ASSETS</b>		<u>1,528,325</u>	<u>1,897,511</u>
<b>FUNDS</b>			
Unrestricted	17	394,598	275,966
Designated	17	194,050	522,416
Restricted	17	939,677	1,099,129
		<u>1,528,325</u>	<u>1,897,511</u>

Signed on behalf of the Board of Trustees

  
 Carol Munro  
 Chair of the Board of Trustees

Date: 05/07/2024

The notes on pages 20 to 34 form part of the financial statements.

**THE ARCHIE FOUNDATION**  
**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

		2023 £	2022 £
<b>Cash flow from operating activities</b>			
<b>Net cash flow from operating activities</b>	19	<u>356,178</u>	<u>352,133</u>
<b>Cash flow from investing activities</b>			
Interest received		90,289	7,818
Purchase of tangible fixed assets		(4,878)	-
<b>Net cash flow from investing activities</b>		<u>85,411</u>	<u>7,818</u>
Increase in cash and cash equivalents in the year		441,589	359,951
Cash and cash equivalents at 31 December 2022		<u>2,056,672</u>	<u>1,696,721</u>
Cash and cash equivalents at 31 December 2023		<u><u>2,498,261</u></u>	<u><u>2,056,672</u></u>
<b>Cash and cash equivalents comprise:</b>			
Cash at bank and in hand		<u>2,498,261</u>	<u>2,056,672</u>
		<u><u>2,498,261</u></u>	<u><u>2,056,672</u></u>

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

**1. ACCOUNTING POLICIES**

**(a) Company information**

The ARCHIE Foundation is a private company limited by guarantee, incorporated in Scotland. The registered office is given on page 1 of these financial statements. The nature of the charity's operations and principal activities are set out within the Trustees' Report on page 2.

**(b) Basis of financial statements preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The ARCHIE Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**(c) Going concern**

The trustees, having made due and careful enquiry and preparing forecasts, are of the opinion that the company has adequate working capital to execute its operations over the next 12 months. The trustees, therefore, have made an informed judgement, at the time of approving the financial statements, that there is a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. As a result, the trustees have continued to adopt the going concern basis of accounting in preparing the annual financial statements.

**(d) Consolidation**

Group financial statements have not been prepared as the subsidiary company is dormant in the year to 31 December 2023 and this would not have a material effect on the results of the group.

**(e) Income**

All income is recognised once the Charitable Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charitable Company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Charitable Company that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charitable Company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charitable Company, or the Charitable Company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

1. ACCOUNTING POLICIES (cont.)

(e) *Income (cont.)*

Donated services or facilities are recognised when the Charitable Company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Charitable Company of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Charitable Company which is the amount the Charitable Company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income from other trading activities includes income earned from fundraising events and trading activities to raise funds for the Charitable Company. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

(f) *Expenditure*

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the Company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Company and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the Company's charitable activities, including support costs and costs relating to the governance of the Company apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

1. ACCOUNTING POLICIES (cont.)

(g) *Taxation*

The Charitable Company is considered to pass the tests set out in Schedule 6, Part 1 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, Chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

(h) *Government grants*

Grant income is recognised once the Charity has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably. Where terms or conditions are attached to grants, these must be met before the income is recognised as the entitlement condition will not have been satisfied until that point. Where terms or conditions have not been met or uncertainty exists as to whether they can be met then the relevant income is deferred.

(i) *Investments in subsidiaries*

Investments in subsidiaries are valued at cost less provision for impairment.

(j) *Tangible fixed assets and depreciation*

All assets costing more than £1,000 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Consolidated statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixture, fittings & equipment	25% reducing balance or 4 years straight line
Website	3 years straight line

(k) *Fund accounting*

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charitable Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charitable Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.



**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

1. ACCOUNTING POLICIES (cont.)

(l) *Debtors*

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) *Cash at bank and in hand*

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of twelve months or less from the date of acquisition or opening of the deposit or similar account.

(n) *Liabilities and provisions*

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

(o) *Financial instruments*

The Charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(p) *Pensions*

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the group pays fixed contributions into a separate entity. Once the contributions have been paid, the charity has no further payment obligations.

The contributions are recognised as an expense in the Statement of Financial Activities when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the charity in independently administered funds.

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

**2. JUDGMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Charitable Company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will seldom equal the related actual results.

*Useful economic life of tangible fixed assets*

The annual depreciation charge for tangible fixed assets is sensitive to changes in the useful economic lives and residual values of the assets. Useful lives and residual values are reassessed annually. They are assessed where necessary to reflect current estimates based on economic utilisation and physical condition.

**3. INCOME FROM DONATIONS AND LEGACIES**

	2023 £	2022 £
Donations and legacies	<u>1,150,822</u>	<u>1,095,357</u>
	<u>1,150,822</u>	<u>1,095,357</u>
Attributable to funds as follows:		
Unrestricted	432,923	365,456
Restricted	<u>717,899</u>	<u>729,901</u>
	<u>1,150,822</u>	<u>1,095,357</u>

Included within donations are amounts totalling £57,952 (2022: £48,473) in relation to donated goods and services.

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

**4. INCOME FROM OTHER TRADING ACTIVITIES**

	2023 £	2022 £
Fundraising events and merchandise	426,130	392,330
	<u>426,130</u>	<u>392,330</u>
Attributable to funds as follows:		
Unrestricted	290,236	215,985
Restricted	135,894	176,345
	<u>426,130</u>	<u>392,330</u>

**5. INCOME FROM INVESTMENTS**

	2023 £	2022 £
Bank interest receivable	<u>90,289</u>	<u>7,817</u>
Attributable to funds as follows:		
Unrestricted	90,289	7,817
Restricted	-	-
	<u>90,289</u>	<u>7,817</u>

**6. EXPENDITURE ON RAISING FUNDS**

	2023 £	2022 £
Cost of generating donations and legacies	147,031	140,075
Cost of fundraising events	85,568	76,114
	<u>232,599</u>	<u>216,189</u>
Attributable to funds as follows:		
Unrestricted	139,300	126,937
Restricted	93,299	89,252
	<u>232,599</u>	<u>216,189</u>

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

**7. EXPENDITURE ON CHARITABLE ACTIVITIES**

	2023 £	2022 £
<b>Direct costs</b>		
Staff costs	314,754	220,794
Grant funding (note 8)	1,269,270	463,088
	<u>1,584,024</u>	<u>683,882</u>
<b>Support costs</b>		
Staff costs	121,447	97,853
Depreciation	1,367	387
Loss/(Gain) on disposal of assets	-	258
Marketing	14,550	27,421
Establishment costs	4,619	4,327
Computer and IT	31,180	41,729
Office expenditure	9,386	9,017
Training and recruitment	288	713
Travel and subsistence	5,835	6,492
Audit and accountancy fees	8,880	9,480
Professional fees	22,252	24,933
	<u>219,804</u>	<u>222,610</u>
<b>Total</b>	<u>1,803,828</u>	<u>906,492</u>
Attributable to funds as follows:		
Unrestricted funds	555,698	410,275
Restricted funds	1,248,130	496,217
	<u>1,803,828</u>	<u>906,492</u>

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

**8. ANALYSIS OF GRANTS**

**(a) Current year**

	Direct funding £	Grant funding £	2023 £
Grants to institutions:			
NHS Grampian	106,342	1,016,959	1,123,301
NHS Tayside	9,925	41,288	51,213
NHS Highland	9,884	26,546	36,430
	<hr/>	<hr/>	<hr/>
Grants to institutions	126,151	1,084,793	1,210,944
Grants to individuals	-	58,326	58,326
	<hr/>	<hr/>	<hr/>
Total	126,151	1,143,119	1,269,270
	<hr/>	<hr/>	<hr/>

**(b) Prior year**

	Direct funding £	Grant funding £	2022 £
Grants to institutions:			
NHS Grampian	156,026	235,567	391,593
NHS Tayside	11,008	3,427	14,435
NHS Highland	6,644	22,053	28,697
	<hr/>	<hr/>	<hr/>
Grants to institutions	173,678	261,047	434,725
Grants to individuals	576	27,787	28,363
	<hr/>	<hr/>	<hr/>
Total	174,254	288,834	463,088
	<hr/>	<hr/>	<hr/>

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

9. NET MOVEMENT IN TOTAL FUNDS FOR THE YEAR *is stated after charging:*

	2023 £	2022 £
Depreciation -owned assets	1,367	387
Auditors' remuneration -audit fees	9,960	9,060
	<u>11,327</u>	<u>9,447</u>

10. STAFF COSTS AND NUMBERS

The average number of persons employed by the charity during the year was as follows:

	2023 £	2022 £
Average number of employees during the year:		
Full time	10	8
Part time	10	9
	<u>20</u>	<u>17</u>

	2023 £	2022 £
Staff costs:		
Wages and salaries	503,454	388,746
Social security costs	38,998	29,320
Pension costs	21,756	16,785
	<u>564,208</u>	<u>434,851</u>

The number of employees who received remuneration during the year in the following ranges were:

	2023 No.	2022 No.
£60,000 - £69,999	<u>1</u>	<u>1</u>

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

**10. STAFF COSTS AND NUMBERS (continued)**

The average number of key management personnel during the year was 4 (2022 - 3). At the year-end there was a total of 4 key members of staff.

Key management personnel received remuneration, including employer's national insurance contributions for their services during the year as follows:

	2023 £	2022 £
Key management personnel	<u>194,158</u>	<u>146,303</u>

**11. TRUSTEE REMUNERATION**

No directors (or any persons connected with them) received any remuneration or benefits from the company during the current or prior years.

During the year expenses of £223 (2022 - £422) were paid to 1 (2022 - 1) of the trustees in relation to travel costs and charitable expenditure. This comprised £223 (2022 - £422) paid directly to trustees and £0 (2022 - £0) paid to third parties for expenses incurred.

**12. TANGIBLE FIXED ASSETS**

	Fixtures & fittings £	Computer equipment £	Total £
<b>Cost</b>			
At 1 January 2023	10,020	1,700	11,720
Additions	4,878	-	4,878
Disposals	-	-	-
At 31 December 2023	<u>14,898</u>	<u>1,700</u>	<u>16,598</u>
<b>Depreciation</b>			
At 1 January 2023	9,061	1,666	10,727
Charge for year	1,333	34	1,367
Disposals	-	-	-
At 31 December 2023	<u>10,394</u>	<u>1,700</u>	<u>12,094</u>
<b>Net book value</b>			
At 31 December 2023	<u>4,504</u>	<u>-</u>	<u>4,504</u>
At 31 December 2022	<u>959</u>	<u>34</u>	<u>993</u>

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

**13. FIXED ASSET INVESTMENTS**

	2023 £	2022 £
Investment in subsidiary undertakings	<u>2</u>	<u>2</u>

The charity owns 100% of the issued ordinary share capital (2 ordinary shares of £1 each) of ARCHIE Ventures Limited, a company incorporated and registered in Scotland (company number SC412593), having its registered office at 14 Carden Place, Aberdeen.

ARCHIE Ventures Limited was Dormant in the year with net assets of £1,527 (2022 - £1,527)

**14. DEBTORS**

	2023 £	2022 £
Trade debtors	30,520	27,314
Other debtors	-	25,014
Prepayments	6,939	17,386
	<u>37,459</u>	<u>69,714</u>

**15. CREDITORS: amounts falling due within one year**

	2023 £	2022 £
Trade creditors	17,921	15,112
Amount due to group undertakings	2	2
Other taxation and social security costs	12,388	8,356
Accruals and deferred income	958,323	170,184
Other creditors	23,267	36,216
	<u>1,011,901</u>	<u>229,870</u>

**16. FINANCIAL INSTRUMENTS**

	2023 £	2022 £
<b>Financial assets</b>		
Financial assets measured at amortised cost	<u>2,535,720</u>	<u>2,126,386</u>



**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

17. FUNDS

(a) Current year

	At 1 January 2023 £	Income £	Expenditure £	Transfers £	At 31 December 2023 £
<b>Restricted funds</b>					
Angela Monica Fund	22,091	-	-	-	22,091
Baird Family Hospital Appeal	264,707	229,361	(823,685)	329,617	-
Dr Gray's Children's Ward	13,799	1,570	(1,456)	-	13,913
Archie at Aberdeen Neonatal Unit	71,624	98,575	(53,246)	-	116,953
Tayside Appeal	135,389	19,222	(4,357)	-	150,254
Highland Appeal	192,614	186,815	(91,588)	-	287,841
Highland Appeal – Fresh Air	7,891	-	-	-	7,891
Archie Child Bereavement Services	90,158	189,023	(190,465)	-	88,716
	<u>798,273</u>	<u>724,566</u>	<u>(1,164,797)</u>	<u>329,617</u>	<u>687,659</u>
Other restricted funds	300,856	129,227	(176,632)	(1,433)	252,018
<b>Total restricted funds</b>	<u>1,099,129</u>	<u>853,793</u>	<u>(1,341,429)</u>	<u>328,184</u>	<u>939,677</u>
<b>Total designated funds</b>	522,416	33,660	(41,864)	(320,162)	194,050
<b>Total unrestricted funds</b>	<u>275,966</u>	<u>779,788</u>	<u>(653,134)</u>	<u>(8,022)</u>	<u>394,598</u>
<b>Total funds</b>	<u>1,897,511</u>	<u>1,667,241</u>	<u>(2,036,427)</u>	<u>-</u>	<u>1,528,325</u>

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

17. FUNDS (Continued)

(b) Prior year

	At 1 January 2022 £	Income £	Expenditure £	Transfers £	At 31 December 2022 £
<b>Restricted funds</b>					
Angela Monica Fund	22,193	-	(102)	-	22,091
Baird Family Hospital Appeal	304,589	134,540	(174,422)	-	264,707
Dr Gray's Children's Ward	15,994	290	(2,485)	-	13,799
Archie at Aberdeen Neonatal Unit	37,676	100,812	(66,864)	-	71,624
Royal Aberdeen Children's Hospital 10 Year Appeal	10,526	-	(667)	(9,859)	-
Tayside Appeal	26,460	114,560	(5,631)	-	135,389
Highland Appeal	113,168	183,464	(87,698)	(16,320)	192,614
Highland Appeal – Fresh Air	7,891	-	-	-	7,891
Archie Child Bereavement Services	86,166	134,183	(130,191)	-	90,158
	<u>624,663</u>	<u>667,849</u>	<u>(468,060)</u>	<u>(26,179)</u>	<u>798,273</u>
Other restricted funds	174,984	238,397	(117,409)	4,884	300,856
<b>Total restricted funds</b>	<u>799,647</u>	<u>906,246</u>	<u>(585,469)</u>	<u>(21,295)</u>	<u>1,099,129</u>
<b>Total designated funds</b>	483,660	-	(37,408)	76,164	522,416
<b>Total unrestricted funds</b>	<u>241,381</u>	<u>589,258</u>	<u>(499,804)</u>	<u>(54,869)</u>	<u>275,966</u>
<b>Total funds</b>	<u>1,524,688</u>	<u>1,495,504</u>	<u>(1,122,681)</u>	<u>-</u>	<u>1,897,511</u>

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

17. FUNDS (continued)

Restricted funds are specifically for departments or cases and can only be used for that specified fund. The most significant funds are used for the following purposes:

*Angela Monica Fund*

This fund was set up for the restricted purposes of supporting children with clubfoot and/or research into clubfoot.

*Baird Family Hospital Appeal*

The Baird Family Hospital Appeal was launched in October 2019 to raise funds for the Neonatal and Maternity units at the new family hospital at Aberdeen Royal Infirmary.

*Dr Gray's Children's Ward*

This relates to fundraising for the refurbishment of the children's ward at Dr Gray's Hospital in Elgin.

*Archie at Aberdeen Neonatal Unit*

These funds are to be used to promote the establishment, maintenance and management of a continuing support group to parents, in Grampian and environs, with babies in the Special Nursery at Aberdeen Maternity Hospital.

*Tayside Appeal*

These are funds that have a restricted purpose for supporting specific projects or activities in Tayside.

*Highland Appeal*

These are funds that have a restricted purpose for supporting specific projects or activities in Highland.

*Highland Appeal – Fresh Air*

This appeal was set up to create outdoor space and play areas at the Children's Highland Unit at Raigmore.

*Archie Child Bereavement Services*

This is a restricted fund with the purpose of providing bereaved children and their families, NHS Staff and Schools with help and support when dealing with a bereavement. Support can be the provision of specialist bereavement books, dedicated volunteer visits and activity days for children and training and conferences for NHS staff, professionals from Social Work and other third sector, schools and volunteer bereavement responders.

**THE ARCHIE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2023**

**18. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**(a) Current year**

	Unrestricted funds £	Restricted funds £	Total Funds £
Fixed assets	4,506	-	4,506
Net current assets	584,142	939,677	1,523,819
	<u>588,648</u>	<u>939,677</u>	<u>1,528,325</u>
<b>Prior year</b>			
Fixed assets	995	-	995
Net current assets	797,387	1,099,129	1,896,516
	<u>798,382</u>	<u>1,099,129</u>	<u>1,897,511</u>

**19. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2023 £	2022 £
Net income/(expenditure) for the year (as per statement of financial activities)	(369,186)	372,823
<b>Adjustment for:</b>		
Depreciation charges	1,367	387
Loss on disposal of fixed assets	-	257
Interest received	(90,289)	(7,818)
Decrease in debtors	32,255	41,129
Increase/(decrease) in creditors	782,031	(54,645)
Net cash flows used in operating activities	<u>356,178</u>	<u>352,133</u>

**20. RELATED PARTY TRANSACTIONS**

Throughout the year the Charitable Company was controlled by the Board of Trustees.

During the year the husband of one of the trustees was employed, receiving remuneration of £31,339 (2022 - £19,320) from the Charity. This employee retired in February 2024.

During the year expenses of £223 (2022 - £422) was paid to 1 (2022 - 1) of the trustees in relation to charitable expenditure. This comprised of £223 (2022 - £422) being paid directly to trustees and £0 (2022 - £0) paid to third parties for expenses incurred.

**21. LEGAL STATUS**

The Archie Foundation is a company limited by guarantee and not having a share capital. The members' liability in the event of winding up is limited by guarantee not exceeding £1 per member.